

## **UK Lanyard Makers Ltd Environmental policy**

**UK Lanyard Makers Ltd** recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods.

### **Responsibility**

Kevin Kingham is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility to ensure that the aims and objectives of the policy are met.

### **Policy Aims**

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance and impact.
- Incorporate environmental factors into business decisions.

### **Paper and packaging**

- We minimise the use of paper in the office and reuse and recycle all paper.
- We reduce packaging as much as possible.
- We seek to buy recycled and recyclable paper products.

### **Energy and water**

- We seek to reduce the amount of energy used as much as possible.
- Lights and electrical equipment are switched off when not in use.
- Heating is provided by a bio-fuel system and is adjusted with energy consumption in mind.
- There is an extensive solar panel system on our rural site which is contributing to the electricity we use.

### **Office and manufacturing supplies**

- We use water based disublimation inks
- We favour more environmentally friendly and efficient products wherever possible.
- We reuse and recycle everything we are able to.

### **Transportation**

- We have set-up our business within 4 miles of our homes to reduce the need to travel
- We operate a car-share scheme and walk or cycle to and from work where possible.
- We promote the use of travel alternatives such as e-mail or video/phone conferencing.
- We sea freight our components rather than air-freight them.

### **Maintenance, cleaning and waste**

- Cleaning materials used are as environmentally friendly as possible.
- We only use licensed and appropriate organisations to dispose of waste.

### **Culture**

- We involve staff in the implementation of this policy, for greater commitment and improved performance.
- We will update this policy at least once annually in consultation with staff and other stakeholders where necessary.
- We will work with suppliers, contractors and sub-contractors to improve their environmental performance.
- We will use local labour and materials where available to reduce CO2 and help the community.